

Latin America & Caribbean Islamic Studies Newsletter

Instructions for Authors

Scope

The *Latin American & Caribbean Islamic Studies Newsletter* published a broad range of original work on Islam and Muslim communities in Latin America, the Caribbean, and the networks that exist across, between, and beyond the Americas. The Latin America and Caribbean Islamic Studies Newsletter is secular, academically independent, and non-confessional. Its main aims include gaining recognition for the field, generating further interest in the topic, producing data, analysis, and insights on the subject from various fields of research and the public sphere, and creating a network of scholars. The newsletter and its editors do not discriminate between "Islamic" studies or "Latin American" and "Caribbean" studies perspectives; blending these fields is one of the purposes of the newsletter. As a non-confessional publication, the newsletter and its editors also do not stake a claim on authenticity in matters of knowledge or power, politics or orthodoxy. Hence, the newsletter invites a wide range of submissions from various disciplines and fields.

Ethical and Legal Conditions

The publication of a manuscript in a peer-reviewed work is expected to follow standards of ethical behavior for all parties involved in the act of publishing: authors, editors, and reviewers.

Submission via E-mail

Currently, the *Latin American & Caribbean Islamic Studies Newsletter* only accepts submission by e-mail to lacisanews@gmail.com.

Microsoft Office Word (.doc) should be used for typing the document.

Submissions are welcome on a "rolling basis," meaning there are no deadlines (unless contained or otherwise stated in specific calls). The newsletter is produced quarterly (October, January, April, and July). Submissions undergo double-blind peer-review with two external reviewers and are typically returned to the author within one-two months of initial submission. This allows for a submission to be published in the newsletter of the following quarter (e.g. if a work is submitted in February, it will be printed in the July edition, in October, in the April edition, etc.)

Contact Addresses

For any questions or problems relating to your manuscript please contact the editor, lacisanews@gmail.com.

Books for review should also be sent to the editor, lacisanews@gmail.com.

Submission Requirements

The newsletter includes the following formats:

- 1 RESEARCH ARTICLES, which present the theory, methods, and results of original research on a subject related to the newsletter's purview (4,000 – 8,000 words);
- 2 RESEARCH ESSAYS, which are shorter than a full research article and do not represent a finished product but may be a working paper or the outline of an idea and/or project. An essay may also be aimed at a more popular audience or include rumination on a theme of interest to the newsletter's readership (2,000 – 3,000 words);
- 3 MEMBER NOTES, which introduces readers to your work, with a short overview of projects and perspectives from your research and interests (1,000 – 2,000 words);
- 4 BOOK/MEDIA REVIEWS, which take a newer book or piece of media (art, film, podcasts, etc.) in the field, offering a critical review of its contents and its relevance to the study of Islam & Muslim communities in the Americas (1,000 – 1,500 words);
- 5 REVIEW ESSAYS, similar to a book review, these put a few (or several) books into conversation around a particular theme of critical interest (3,000 – 5,000 words).

Examples of the above may be found here: <https://www.lacisa.org/research-articles-notes>

Language

Manuscripts may be written in American English, Spanish, Portuguese, or German. Spelling should be consistent throughout.

We hope to accept submissions in Arabic, French, Dutch, and/or other relevant languages in the future.

Translation

Articles may be translated into other languages, in coordination with the editor.

Manuscript Structure

Manuscripts should be double spaced and typed in 12-point, standard, Palatino font. The journal's formatting style for articles should be followed exactly, including the author's contact details, an abstract of the article, and keywords, after the title and author's name.

Headings

First level heading

Author(s)

Second Level Heading

Abstract, Keywords, and Third Level Headings

Research articles should have a short abstract of 100-150 words, and 3-8 keywords. Other formats do **not** require an abstract or keywords.

Biographical Note

A short biographical note (max. 150 words) should be attached as a separate document.

References

References must follow the newsletter's style exactly. Parenth are used and basically follow the Chicago style, including a reference list as seen below.

It is the author's responsibility to ensure that all quotations are accurately spelled and precisely quoted from the source material.

Journal Articles

Ahmed, Chanfi (2009) Networks of Islamic NGOs in Sub-Saharan Africa: Bilal Muslim Mission, African Muslim Agency (Direct Aid), and al-Haramayn. *Journal of Eastern African Studies* 3:3, 426–437.

Books

Akhtar, Iqbal (2016) *The Khōjā of Tanzania. Discontinuities of a Postcolonial Religious Identity*. Leiden/Boston: Brill.

Internet Articles

Bilal Muslim Mission of Americas (1997) The First Shia Center in the Caribbean.
<https://www.al-islam.org/organizations/bmma/center.html> (last accessed: January 8, 2021).

Publication

Proofs

Upon review and acceptance, a PDF of the article proofs will be sent to authors by e-mail to check carefully for factual and typographic errors. Authors are responsible for checking these proofs and are strongly urged to make use of the Comment & Markup toolbar to note their corrections directly on the proofs. At this stage in the production process only minor corrections are allowed. Alterations to the original manuscript at this stage will result in considerable delay in publication and, therefore, are not accepted unless charged to the author. Proofs should be returned promptly.

Open Access

All publications of the newsletter are published and provided, free of charge, in PDF format on the newsletter's website: www.lacisa.org/research-articles-notes.

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